



Vital People Award - Grant Report

INSTRUCTIONS

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It is recommended to use a PDF version of the Grant Report form to allow for advance preparation of responses.

Once you begin completing the report online, it is not possible to save your responses and continue later.

When responses are ready, return to the online template to complete and submit.

Questions marked with an asterisk require an answer.

ONLY reports submitted through this online survey tool will be accepted.



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GRANT REPORT CONTACT INFORMATION

*** 1. Name of Report Contact**

*** 2. Charitable Organization**

*** 3. Telephone**

*** 4. Email**

*** 5. Mailing Address**

Street

City, Province

Postal Code



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VITAL PEOPLE AWARD - GRANT INFORMATION

*** 6. Award recipient name:**

*** 7. Amount of Grant Received:**

*** 8. Year Grant Awarded:**

*** 9. Professional development opportunity that grant supported:**

*** 10. Date of professional development completion (if not yet completed, provide anticipated completion date):**



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VITAL PEOPLE AWARD - GRANT IMPACT

- * 11. Describe how the award recipient's professional development has benefited the organization and/or the community.(250 word maximum)**

- * 12. How did the professional development advance one or more of the award recipient's career/leadership goals (as outlined in the nomination)? (100 word maximum)**

- * 13. Provide a concise breakdown of how the Vital People Award grant funds were spent. If there was a surplus, please account for and provide an explanation.**